

# KARUK TRIBE HOUSING AUTHORITY

P.O. Box 1159 • 635 Jacobs Way  
Happy Camp, CA 96039  
Ph: (530) 493-1414 • Fax: (530) 493-1415



1836 Apsuun Street  
Yreka, CA 96097  
Ph: (530) 842-1644 • Fax: (530) 842-1646

## REQUEST FOR QUALIFICATIONS (RFQ)

**Deadline:** Friday, June 26, 2026 at 5pm

**Location:** Yreka

**Questions:** Florrine Super, [florrinesuper@karuk.us](mailto:florrinesuper@karuk.us)

### Position Overview

The Kahtishraam Wellness Center wants to hire **four (4) CULTURAL PRACTITIONERS** for our Summer Enrichment Program serving youth entering 1st through 8th grade . We seek individuals who know Karuk culture, traditional regalia, cultural practices, and the Karuk language . We value instructors who can share these traditional skills and stories with youth in a positive way.

The program runs Monday through Thursday from 8:00 AM to 1:00 PM, starting July 6, 2026, through July 30, 2026 . You can teach for 1 single day , or up to the full 20 days , depending on your schedule and expertise. **Pay is \$200 per session**. You receive payment at the end of the program after you turn in all required paperwork.

### Program Description

The Karuk Tribe Housing Authority runs this Summer Enrichment Program. It is funded under the Karuk 477 program. This summer program helps youth build confidence, learn new skills, and strengthen their cultural identity. We provide a safe place where youth can participate in education, wellness, and traditional cultural activities.

### Instructor Responsibilities

- **Lead Daily Activities:** Plan and independently lead fun sessions for rotating youth groups that focus on healthy living, cultural learning, and community involvement.
- **Manage Supplies and Safety:** Gather and prepare all your materials before each session starts, and keep the area safe and respectful.
- **Support the Program Team:** Arrive on time, work well with staff, help youth participate, and keep track of daily attendance.

### Application Requirements

- **Turn in Your Resume:** Provide a resume or written statement that highlights your work experience, cultural knowledge, and past work with youth.
- **Describe Your Activities:** Write a short description of the cultural activities or workshops you want to teach, including examples of your past experience.
- **Describe Your Availability:** Indicate how many days you are available to provide activities.
- **Provide Three References:** Share names and phone numbers for three professional or community references who know your skills and reliability.

Responses must be RECEIVED by 5pm, Friday, June 26, 2026 . Submit re sponses to:

**Nikkita Thompson , Executive Assistant**

Karuk Tribe Housing Authority

635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039

Emails may be sent to: [nthompson@karuk.us](mailto:nthompson@karuk.us)

***Indian Preference:*** *This Request for Qualifications is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO).*

***TERO:*** *All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.*

***Criminal Background:*** *A background check consisting of employment history, professional references, and criminal history may be conducted in accordance with the Karuk Tribe Housing Authority Personnel Policy and Federal/State/Tribal requirements.*