



McCloud Community Services District

220 West Minnesota Avenue P.O. Box 640

McCloud, California 96057

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REGULAR MEETING OF THE BOARD OF DIRECTORS

SCOUT HALL - 405 E. COLOMERO DRIVE

September 08, 2025 @ 4 pm

AGENDA

The McCloud Community Services District welcomes you to this meeting. This agenda contains brief general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you will be provided the opportunity to do so prior to consideration of the item by the Board. If you wish to speak on an item that is not on the agenda, you are welcome to do so during the Public Comment portion of the meeting. Persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

All documentation supporting the items on this agenda are available for public review in the District office, 220 W. Minnesota Avenue, McCloud CA 96057, during normal business hours of 9:00 a.m. to 12noon and 1:00 pm to 4:00 p.m. Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (530) 964-2017.

1. Call to Order: @ 1600

2. Pledge of Allegiance

3. Roll Call: *Scarborough: present, Mattson: present, Richey: present, Mullins: present, Hanson: present*

4. Public comment on closed session items: This time is provided to receive information from the public regarding issues that **are** on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

5. Convene a closed session:

1. Conference with Legal Counsel - Anticipated Litigation: Pursuant to Paragraph (2) of subdivision (d) of Government Code Section 54956.9 (1) (potential case)

6. Reconvene: Open session and announce any action taken in closed session.
Reconvene @ 1629 and no action taken.

7. Public Comment: This time is provided to receive information from the public regarding issues that **are/are not** on the agenda (persons addressing the Board will be asked to step up to the podium and will be limited to three minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board).

1. **NON-AGENDA ITEMS** *Public comment given*
2. **AGENDA ITEMS** *Public comments given*

8. Announcement of Events:

- A. Public Works Committee Meeting (10 September 2025, 3 pm)
- B. Finance and Audit Committee Meeting (25 September 2025, 4 pm)
- C. Siskiyou County Local Transportation and Evacuation Committee Meeting (Scouts Hall, Friday, September 12, 2025, 11 am -12 pm)

9. Communications:

1. Information Technologies (General Manager)

10. Informational Items:

Reports:

- A. General Manager- Written Report
- B. Finance Officer- Report Given at Committee 25 Aug 2025
- C. Fire Chief- Written Report
- D. Public Works Superintendent- Report @ PWM 10 September 2025
- E. Directors- Verbal
- F. Committees- Policy Meeting held September 3rd, 2025

11. Consent Agenda:

- A. Approval of Minutes: Approval of the Regular Meeting minutes of August 11th, 2025.
- B. Approval of Minutes: Approval of the Special Meeting minutes of August 29th, 2025
- C. Approval of Expenses in the amount of \$15,275.99
- D. Approval of Expenses in the amount of \$4,397.03

Motion made by Director Mullins to approve item 11 A-D of the consent agenda, seconded by Director Mattson. 5 ayes

12. Action Items:

A: Old Business: NONE

B: New Business:

- 1. Discussion/possible action:** Public Hearing - Appeal of General Manager's Determination to Record a Lien of Delinquent Water Charges 416 California St.
Public Hearing opened @ 1638. Motion made by Director Hanson, seconded by Director Mullins to close the Public Hearing which closed @ 1707. Motion made by Director Hanson that a new 18 month payment plan to be made to pay the amount of \$3440.39, seconded by Director Mullins. 5 ayes
- 2. Discussion/possible action:** Approval of the 2025-2028 General Manager Employment Agreement between MCSD and General Manager, Steven D. Ramos Sr.
Motion made by Director Hanson to approve the 2025-2028 General Manager Employment Agreement between MCSD and General Manager, Steven D. Ramos Sr., seconded by Director Scarbrough. 5 ayes
- 3. Discussion/possible action:** Approve the amendment to the 2025-2026 MCSD Salary Schedule.
Motion made by Director Richey to approve the amendment of adding Administrative Assistant to the 2025-2026 MCSD Salary Schedule, seconded by Director Mattson. 5 ayes
- 4. Discussion:** First Review of the 2022-2023 Audit Draft
- 5. Discussion/possible action:** Approve Policy Review and Revision of Policy 3080, Purchasing, to Purchasing/Authorizations/Equipment/Land
Motion made by Director Mullins to approve Policy Review and Revision of Policy 3080, Purchasing, to Purchasing/Authorizations/Equipment/Land, seconded by Scarbrough. 5 ayes
- 6. Discussion/possible action:** Approval for removing District Policy 3040 Expense Authorizations, Policy moved to Policy 3080
Motion made by Director Mattson approving the removal of District Policy 3040 Expense Authorizations, Policy moved to Policy 3080, seconded by Director Richey. 5 ayes

7. Discussion/possible action: Approval for removing District Policy 3085 Disposal of Surplus Equipment, Policy moved to Policy 3080

Motion made by Director Scarbrough to approve removing District Policy 3085 Disposal of Surplus Equipment, Policy moved to Policy 3080, seconded by Mattson. 5 ayes

13. Adjourn @ 1716

MCSD Mission Statement

McCloud Community Services District will strive to provide the full range of municipal services, at a reasonable cost applied consistently to all customers, while maintaining a healthy infrastructure and environmental integrity.